

# NOTAM MANAGER

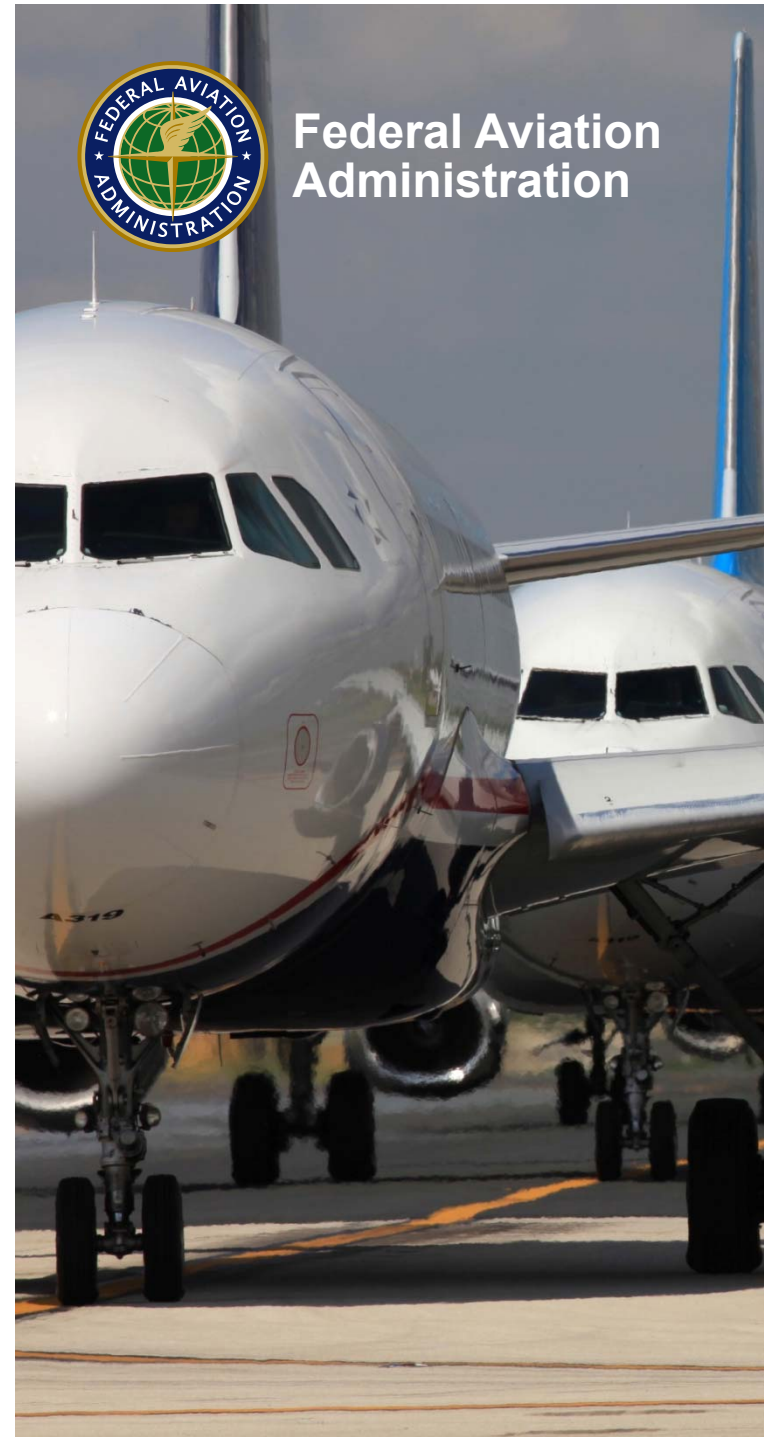
**Presented to: Texas Airports Conference  
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**NISC Contract Support**

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**816 329 2516 or 2550**



# Background and Purpose

- Lidos operates the FAA's current ENII Notice to Airmen (NOTAM) system and the current call-in system.
- Advances in technology and modernization of the air traffic control system (NEXTGEN) mandated a change occur in the NOTAM system.
- The FAA is implementing the NOTAM Manager program at public use airports throughout the National Airspace System (NAS).



# NOTAM Manager Benefits

## ➤ For Airports:

- NOTAM Manager NOTAMs are compliant with applicable policy and guidance
- Ease of entering TALPA and Runway Condition Codes (RCC)
- Faster NOTAM creation – seconds as opposed to minutes
- Control of the airport's NOTAMs
- NOTAM archiving function is very helpful for Part 139 requirements
- Continuing support from the NOTAM Manager Deployment Team
- Intuitive and easy to use

## ➤ For NOTAM Users

- Increased standardization and reduced errors in NOTAMs
- Improved sorting and searchable data means more concise NOTAMs returned for route of flight
- Digital format will enable vendors to create graphical depictions of NOTAMs
- Enables NOTAM data to be pushed to EFBs and glass cockpits in the future



# The NOTAM Manager software will be used by Airport Operations

## Required Documents:

- **LOA** ✓  
Letter of Agreement between Airport and the FAA
- **MOA** ✓  
Memorandum of Agreement between FAA AIM and the Airport detailing use of NOTAM Manager System



**Note: If your airport is not under the airspace of a tower or a TRACON, than an LOA may not be required**



# To use NOTAM Manager you will need:

- A Computer with internet access
- A current web browser  
Internet explorer 9, Mozilla's Firefox,  
Chrome, or Safari
- Your Username and Password
- ENII accounts will be terminated by the  
FAA 60 days after activation



# NOTAM Manager Map Validation and Construction Notices

Create  
Baseline Map

Validate  
Taxiway and  
Apron Data with  
Airport POC

Load data into  
NOTAM  
Manager

Also validate  
ownership of  
equipment:

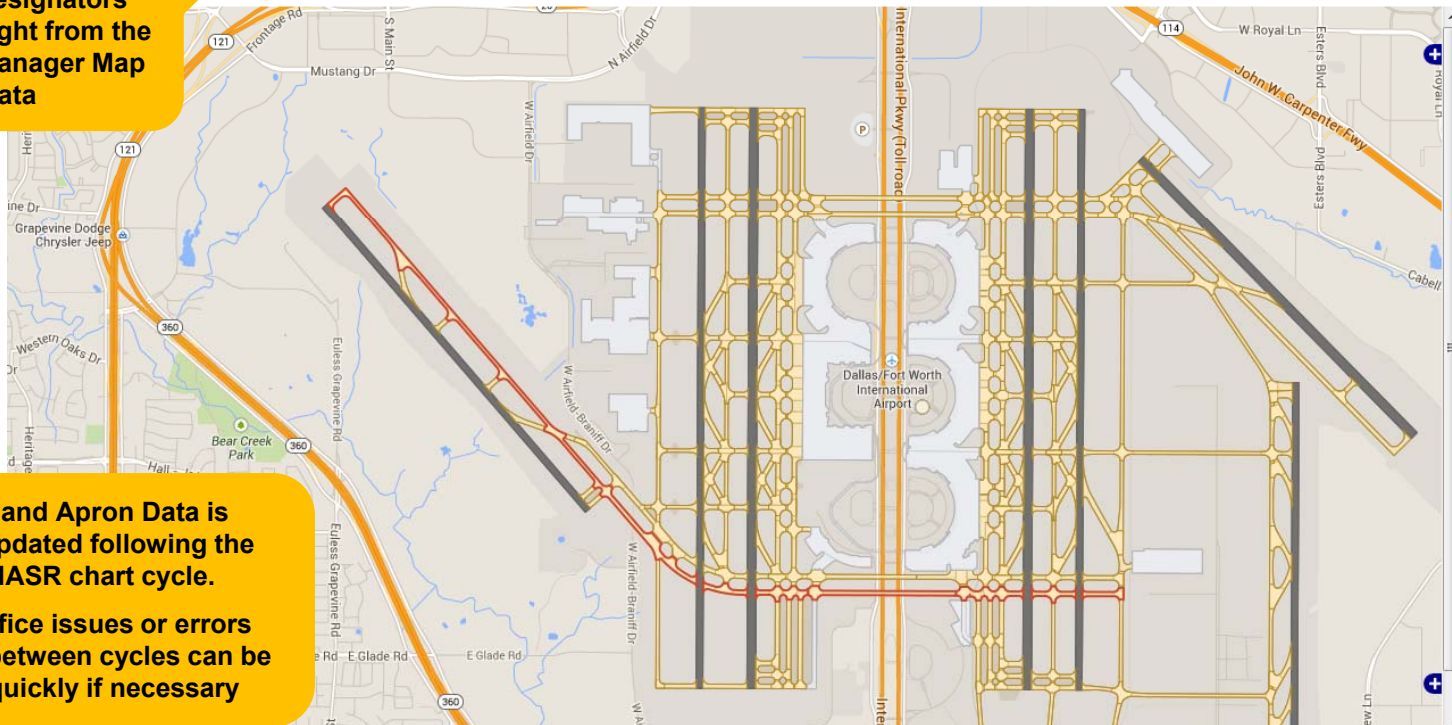
- PAPI
- VASI
- REIL
- PCL



# Taxiway and Apron Designators

The screenshot shows the 'Scenario Selector' window. On the left, a list of features is shown: 'Aerodrome (1, 0)', 'Apron (3, 0)', 'Obstruction (2, 0)', 'Runway (10, 0)', and 'Taxiway (29, 2)'. The 'Taxiway' option is highlighted with a blue background. A yellow callout bubble points to the 'Taxiway' list item. In the center, a red-bordered box highlights the 'Taxiway- Select a Designator' dialog. This dialog has a search input field containing 'A' and a dropdown list showing 'TWY A' (selected), 'TWY A1', 'TWY A2', 'TWY A3', 'TWY A4', and 'TWY A5'. To the right, the 'Select Scenario' dialog is visible, showing a list of scenario options: 'Braking Action', 'Closure', 'Designated Non-Movement Area', 'Ground Lighting Status', 'Ground Marking Status', and 'Lighted Sign Status'. At the bottom right, there are 'Close' and 'Create NOTAM' buttons.

- All Taxiway and Apron Designators come straight from the NOTAM Manager Map Data



- Taxiway and Apron Data is generally updated following the 56-day NASR chart cycle.
- NOTAM office issues or errors discovered between cycles can be resolved quickly if necessary

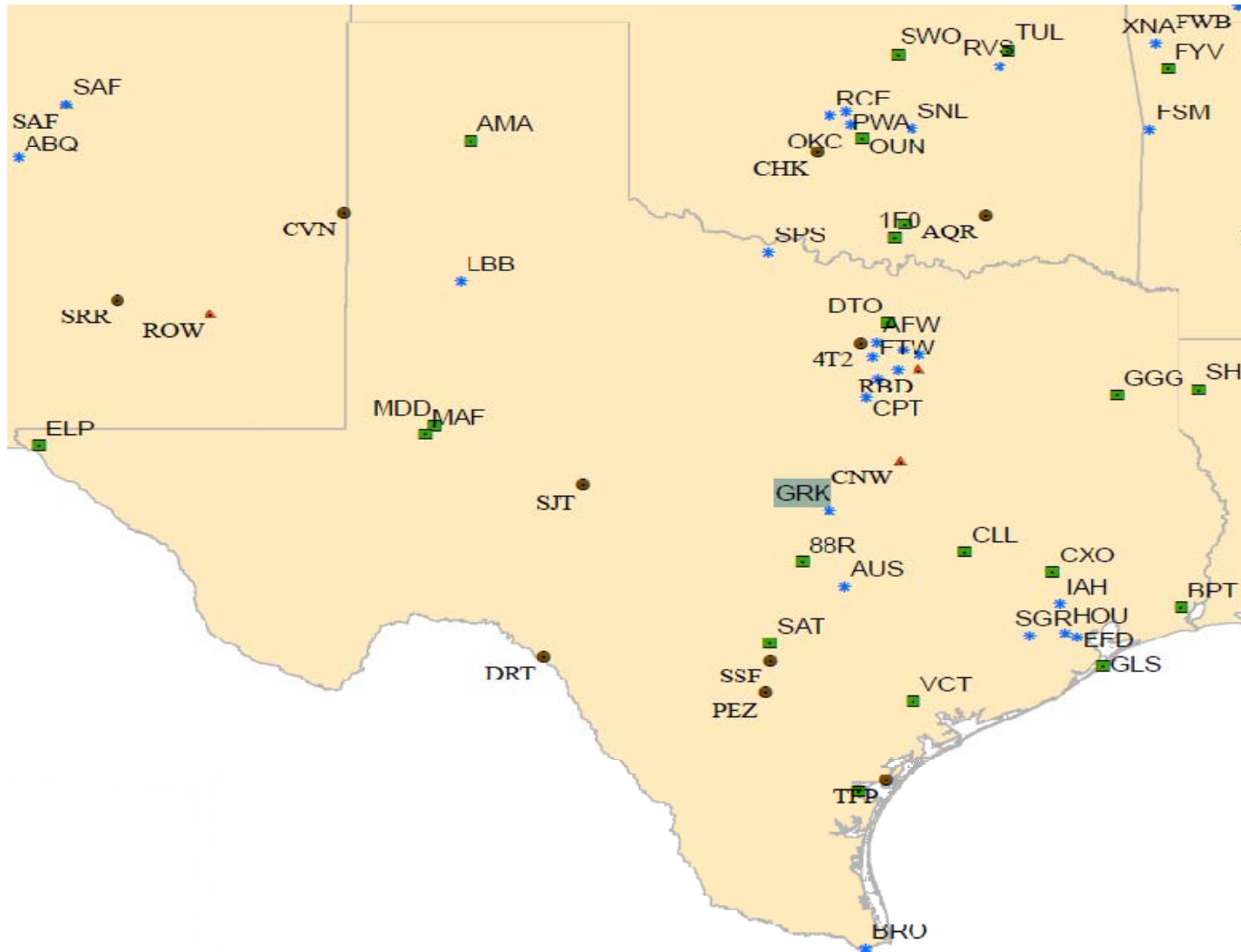
# Digital NOTAMs Converted

- As of today 1,050 airports are using NOTAM Manager
- Currently 84% of the nations NOTAMs are submitted digitally through the Federal NOTAM System (FNS)
- Based on 2014 Airport surface feature NOTAMs issued, 84.15% of the NOTAMs issued were by airports now using NM (344,432)
- As of January, 2017 over 300,000 NOTAMs have been issued as a digital NOTAM allowing for immediate review by the flying public via websites such as NOTAM Search or PilotWeb
- There are 9 Texas part 139 airports not using NOTAM Manager





# Location of Notam Manager Airports





Select  
Here

#### Airport Registration:

##### Airport Authority Representative



This user-type is responsible for initiating the FNS Airport Self-Certification process and actively progressing through it as the point of contact for the airport.

*Who would register?*

Typically includes, but is not limited to, airport managers, operations managers, and operations supervisors for an airport.

[Continue](#)

##### NOTAM Originator



This user-type is responsible for issuing digital NOTAMs through NOTAM Manager and will use this application to obtain NOTAM Manager training.

*Who would register?*

Personnel authorized to issue NOTAMs for an airport.

[Continue](#)

#### FAA Registration:

##### FAA FNS Airport Self-Certification Specialist



This user-type is responsible for maintaining a supplemental training schedule for airports that have been assigned to them through the FNS Airport Self-Certification process.

*Who would register?*

FAA and FAA-contract employees responsible for supporting the FNS Airport Self-Certification application.

[Continue](#)

##### FAA FNS Airport Self-Certification Lead



This user-type is responsible for overseeing the progress of all Airport Authority Representative applicants as they move through the FNS Airport Self-Certification process.

*Who would register?*

FAA and FAA-contract employees responsible for supporting the FNS Airport Self-Certification application.

[Continue](#)

[Back to Login](#)

#### **\*\*WARNING\*\*WARNING\*\*WARNING\*\***

This is a Federal Aviation Administration (FAA) computer system. FAA systems, including all related equipment, networks, and network devices (specifically including Internet access) are provided for the processing of official U.S. Government information. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including criminal investigations. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

- Enter Airport ID and Point of Contact information
- Click Register



# Steps to Activation

- **Contact us: 816-329-2550 or register Self Cert**
- **Attend an Orientation Webinar – about an hour**
  - **Go over your specific airport requirements**
  - **Review map features**
- **Complete documents: LOA & MOA**
- **Validate Surface features**
- **Complete Required Training and Activation – 3 hours**



# **After Implementation: NOTAM Manager Airport Telcon**

- **As part of ongoing education, the NOTAM Manager Deployment team conducts a Telcon every third Wednesday of the month to provide continuing support to the users.**
- **The Telcon also gives each individual airport an opportunity to provide feedback regarding any issues or suggestions for improvements they might have.**
- **If applicable, the FAA will deactivate all ENII accounts 60 days after the activation of NOTAM Manager at the Airport.**



**Federal Aviation  
Administration**

# How Airports Obtain NOTAM Manager

➤ Call the NISC Deployment Team at:  
816-329-2550

or

➤ Call me directly at 816-329-2516 or  
send an email: [Steve.ctr.meinders@faa.gov](mailto:Steve.ctr.meinders@faa.gov)

or

➤ Register on Self-Certification Website  
➤ <https://notams.aim.faa.gov/scert/>

